PennState
Donald P. Bellisario
College of Communications

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CommAgency
College of Communications
Pennsylvania State University

To Whom It May Concern,

Please consider this letter my strong recommendation of Erica Evans who has applied for an internship position that will be available in CommAgency in fall 2018. I believe she has the passion and skills to do a great job in the agency.

I have known Erica for several months now. She is currently a student in my COMM 422 Advertising Media Planning. Erica has done very well in my class. She can work both independently as well as with others. She takes her work seriously and always meets the deadlines for a variety of projects. Since joining Penn State, Erica apparently has done well in all her classes as she has been on the Deans' List every semester in the past three years.

Erica has outstanding skills in video production and editing. She is familiar with several editing and design programs. In fact, I have learned from her that she has won several awards in video production in the past. Her skill sets, along with her knowledge in advertising and strategic communications, will allow her to bring some unique perspectives to your agency. Erica also brings strong people and leadership skills. I am impressed by her extensive involvement in several extracurricular activities in the past. These, combined with her work experience, are evidence that she can work effectively with others to get the job done. I therefore would recommend her for the internship position without any hesitation. I will be happy to answer any additional questions you might have.

Yours,

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