

Hello

I'm Imani Carter

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Skills

- Hardworking
- Committed
- Multitasked
- Organized
- Honest
- Confident

Experience

August 2013 - May 2015

Berachah Church: AWANA (400 Ashbourne Road, Cheltenham, PA 19012) - *Student Volunteer Aid*

- Help children learn bible verses and Christian-related songs
- Prepare snacks for children
- Enforce safety rules during play time

September 2016- May 2017

Media Club (Cheltenham High School 500 Rices Mill Road, Wyncote, PA 19095) - *Student Director/Cameraperson*

- Direct and record various after-school sports games and musical productions
- Communicate with teachers and/or after-school volunteers
- Carry and put together media equipment

December 2016 - April 2017

YMCA (1073 Old York Road, Abington, PA 19001) - *Part-Time Babysitter and Party Leader*

- Ensure that the children were safe
- Set up for parties
- Clean the play area
- Enforce the play area rules

August 2017 - May 2018

Port Sky Café (3000 Ivyside Park, Altoona, PA 16001) - *Part-Time Student Worker*

- Help maintain a clean work area and a clean cafeteria

- Completed commands from managers
- Be respectful to coworkers and customers
- Make food and drinks in a safe and efficient manner
- Train new student workers
- Took inventory

August 2018 - May 2019 (Promotion)

Port Sky Café (3000 Ivyside Park, Altoona, PA 16001) - Part-Time Crew Leader

- Enforce rules and safety regulations
- Trained new student workers
- Maintain a safe work environment for workers
- Help different stations when understaffed
- Honestly answer questions and concerns from fellow workers and customers
- Bridge communication between managers and student workers
- Be a role model for student workers

June 2019 - August 2019

Sweet Nina's (51 North 12th Street, Philadelphia, PA 19107) - Production Assistant

- Prepared eight different varieties of banana pudding every day
- Communicated with coworkers and boss in an efficient manner
- Worked at a quick and steady pace
- Enforced safety regulations when working with nuts
- Effectively cleaned facility equipment after use

August 2019 - PRESENT

Chipotle (1860 North Atherton Street, State College, PA 16803) - Cashier/Line Assistant

- Communicate with customers and managers
- Ensure food safety regulations
- Efficiently fulfill customers wants and needs in a satisfactory way
- Keep work spaces and restrooms clean
- Organize food and equipment

Education

September 2013 - May 2017

Cheltenham High School, Wyncote PA - Received Diploma

August 2017 - PRESENT

Pennsylvania State University - Still Attending