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CommAgency  
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Dear Catie Grant,

I first learned what a 'producer' was while watching *Regis & Kelly* with my mom when I was about 10 years old. To me, their producer, Gelman, had the most interesting job. Since then, I have always been interested in and wanting to learn more about production. But, I haven't had as much experience in/with production as I would like, as of now. However, I do want to learn more and expand my skills. With my current knowledge and skills, as well as my desire to learn more about production, I hope I can be a valuable asset for CommAgency and be considered for the CommAgency Fall 2018 internship position.

I am a public relations major with minors in psychology and digital media trends & analytics (at Penn State University). However, as mentioned above, I do want to branch into the production world. I've always had a passion for entertainment. I sang in my school choir and still sing (fun fact: I had a YouTube channel), I play guitar and piano, I always keep up with my favorite shows, and I'm always looking for new artists, songs, shows, etc. Since being at PSU, I have taken many entertainment-related and social media-based courses to gain industry experience. My past internship with B94.5 All the Hits, my current internship with The Makery (a creative arts studio), and my position on the promotions committee for PSU's Movin' On Music Festival have also allowed me to continually strengthen my skills in public relations, event planning, customer service, promotions/marketing, social media, and graphic design. Additionally, I am certified in Hootsuite, Google AdWords and Google Analytics, and am proficient in Microsoft Office Suite.

I believe CommAgency would be the perfect platform for me to put my current skills to use, while learning and gaining new skills. Through the experiences mentioned above, as well as through my previous employment and extracurricular activities, I have gained valuable communication and organization skills that would translate well to a professional setting.

With my past involvement in entertainment/social media, and my current determination to work in and learn more about production, I believe I would be a strong addition to the CommAgency team. The attached resume further details my skills and experience. Thank you for your time and consideration, and I look forward to hearing from you.

Sincerely,

Jaimee Chiponis