

MAGGIE K SCANLON

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EDUCATION

Penn State University at University Park / State College, PA
Film Production B.A., Digital Media Trends and Analytics Minor

Graduating May 2025
Spring 2022 Dean's List, 3.41 GPA

WORK EXPERIENCE

Assistant Director/Production Manager / 'Til Another Time Productions, Easton, PA **May-June 2022**

- Oversaw eight production assistants; assisted producer with budget sheets, actors' needs, and catering.
- Held Assistant Director position, kept directors on schedule and helped with the Set Design team.

Director of Marketing & Programming Board Member **September 2021- Present**
Blue & White Society, State College, PA

- Elected to executive board in Spring of 2022. Leads team of 8 charged with creating graphics, videos, and markets events to PSU students and alumni.
- Oversees Instagram (@bwpsu), Facebook (Blue & White Society), and Tik Tok (@bwpsu).
- 3 required weekly meetings, mandatory attendance at all events

Production Assistant / A Channel of Peace, Bethlehem, PA **July-August 2021**

- Assisted with behind-the-scenes tasks on set, ran errands for set design, and assisted producers.
- Oversaw Tik Tok account for set (@achannelofpeace). Assisted actors and media teams with PR.

Front Worker/ Berkey Creamery, State College, PA **September 2021-Present**

- Serve customers in stressful environment, comply to food safety standards, complete other customer service tasks.

Customer Service Associate / Walgreens, Easton, PA **March 2020-Present**

- Serve customers at check out; assist in pharmacy, stocks shelves, oversee photo department.

ACTIVITIES

Her Campus/ Writer **September 2022-Present**

- Female-run campus blog that meets 4 times per month.
- Three articles due per month; #1 on top reads two weeks with first article.

Delta Kappa Alpha / Penn State University **March 2022-Present**

- Professional Film Fraternity; required meetings once a week as well as mandatory events
- On Production, Retreat, and Social Committees.
- Fall 2022 held the Alumni Relations chair, kept alumni in contact with the society.

Girl Scouts/ Easton, PA **2010-2021**

- 2nd grade through 12th grade; Maintain membership as a lifelong Girl Scout.
- Led and taught younger scouts.
- Earned Silver Award in 2017.

SKILLS

- Microsoft Word
- InDesign
- Adobe Premiere Pro
- Excel
- Audition
- Canva
- Final Cut Pro
- Photoshop
- Acting/Theater
- Social Media