

Quadir Harvey
267.770.3233
q.d.harvey112@gmail.com

November 1, 2019

Dear Hiring manager:

I am interested in the director position at CommAgency. I am currently a senior undergraduate student majoring in telecommunications.

According to the director's position on the CommAgency website, you are looking for an individual who can work efficiently with others. One that can lead the team by creating a vision for the project. As a telecommunications student, I have taken courses where I have learned to produce, direct, and film different projects. I believe that I can be a great asset to your team. On top of the skills that I have already mentioned, I have taken part in a documentary production internship. There I was tasked with constructing a portion of the documentary with a partner. The goal was to produce a large project while offering my creative merit.

I have had an ongoing passion for video production since I was young; it is what I aspire to do as a career. CommAgency will provide me the opportunity to gain experience and strengthen my skills.

Based on my production experiences, I believe my skills will be valuable to you and your team. I look forward to hearing from you. The best way to contact me is by email at q.d.harvey112@gmail.com, and by phone at (267) 770-3233. Thank you.

Sincerely,

Quadir Harvey